



IMPORTANT REMINDERS AS YOU BEGIN YOUR CASE SUBMISSIONS FOR SUPERVISION

1. “Turn In Your First Video!”-Dr. Rick

Don't be afraid to jump in and get started. We don't expect perfection and the goal of supervision is to teach and guide you. The process gets easier with experience.

2. Timeliness Matters

Try to complete your VRF as quickly, after sessions, as possible. The sooner you submit videos for supervision, the sooner you will get feedback from your supervisor and can use this new insight in your next visit with the family.

3. Families get ALL reports/videos

Remember to send all videos/reports to families in a timely manner as well, not just the reports that you send for supervision. This is a KEY to parent training and an important piece of The PLAY Project model.

4. Coach AND Model

Every video should include you coaching parents from behind the camera AND modeling for parents in front of the camera UNLESS it is a FEAS video.

5. Supervision Case Submissions MUST Include:

- VSR

- VRF

- 15 Minutes of video showing BOTH COACHING AND MODELING

- [Case Submission Form](#) (Use this form to give your supervisor necessary information about the case or to ask for specific guidance. The more a supervisor knows, the more they can help you!)

6. Label Case Submission Subfolders Properly:

- Subfolders should be labeled with *Case Submission #. Supervisor last name. Date*

7. FEAS Guidelines:

- FEAS is recommended but NOT mandatory.

- If you choose to do a FEAS, be sure it is about 15 minutes of video with NO COACHING. (Try and get some video of all caregivers, if possible)

- If you choose to do the FEAS, it is done on the first visit and a full VRF is still done on the visit.



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8. Supervision of FEAS Videos:

- No more than 3 FEAS videos can be submitted towards 15 certification tasks and will ONLY be accepted within your first 5 Case Submissions.
- Use your case submission form to let your supervisor know that it is a FEAS video.

9. How to Submit Cases For Supervision:

- Consult your “Getting Started with Case Study Submissions Guide”
- 1) Go to playproject.sharefile.com to upload your files into your trainee supervision subfolder. Be sure you label folder & files according to the guide.
- 2) Go to www.playproject.org/supervision and fill out the Case Study Submission Form to notify your supervisor that a case has been submitted for review.

10. Supervisor Feedback:

- You will receive detailed and specific auditory feedback from a multi-disciplinary team of supervisors. Listen carefully and take notes!
- Supervisors will review your submission within 2 weeks of being notified.
- Supervisors will support your growth by noting Both strengths AND struggles that are observed.
- Supervisors will not know your child and family as well as you do so USE YOUR CASE SUBMISSION FORM to communicate any relevant information or history.

If you have ANY questions, contact training@playproject.org