

We're excited to see you take the next step for your PLAY Project business! We have provided a brochure template for you to adapt for your business needs. For those of you who do not have PDF editing software, we've included some helpful tips and websites to guide you through editing the brochure and adding your contact information.

To edit a brochure using PDF Candy, follow these steps:

- 1. Access PDF Candy: Go to PDF Candy on your web browser.
- 2. **Upload Your Brochure**: Click on the "Add file(s)" button or drag and drop your brochure PDF file into the browser window. Wait for the file to upload.
- 3. **Choose Editing Tool**: Once uploaded, select the "Edit PDF" option from the menu on the left-hand side.
- 4. Edit Text: Click on the text you want to edit. A text box will appear where you can make changes. Use the formatting options provided to adjust font, size, color, and alignment as needed.
- 5. **Add Images**: To add images or logos, choose the "Add Image" tool. Select the area in the brochure where you want to place the image from your computer.
- 6. **Modify Pages**: Use the page tools to reorder, rotate, delete, or add new pages to your brochure.
- 7. **Save Your Changes**: Once you're satisfied with your edits, click on the "Apply changes" button. PDF Candy will process your file with the edits you've made.
- 8. **Download Your Edited Brochure**: After processing, download the edited brochure to your computer by clicking on the "Download file" button.
- 9. **Optional: Merge or Split PDFs**: If needed, you can also use PDF Candy to merge multiple PDFs into one document or split a large PDF into smaller files using the respective tools available.
- 10. **Review and Finalize**: Open the downloaded file to review your changes. Make sure everything looks correct before finalizing your brochure.

Using PDF Candy should make editing your brochure straightforward and convenient. If you encounter any issues, PDF Candy provides helpful tooltips and support to guide you through the process.